ARCTIC RESEARCH AND STUDIES APPLICATION 2019-2020

**Annex 3: Mandate letter from partner institution.**

**One letter from the partner institution not one for each participating individual from the institution.**

**I hereby confirm the participation of my institution in this application to the Arctic Research and Studies programme 2019-2020;**

|  |  |
| --- | --- |
| **Partner institution:** |  |
| **Contact person, full name and position:** |  |

**Project description**

|  |  |
| --- | --- |
| Coordinating institution: |  |
| Contact person at coordinating institution:  |  |
| Legal Person at coordinating institution |  |
| Type of application:  | Preparatory support for the initiation of joint grant applications |
| List of partner institutions: |  |
| Total amount applied for in EUR:  |  |
| Short summary of the project (copy or abstract from description, annex 1) |
|  |

**I have familiarised myself with the application and the Arctic Research and Studies programme guide and verify that my institution would participate as an active partner in this project if it is funded.**

**Conditions:**

* **Applicants shall submit a confirmation of receipt of application from the relevant research fund**
* **Applicants shall submit documents confirming travel costs**
* **In case of an application not being submitted, all cost related to work hours (excluding travel costs) shall be paid back by the related institutions/organizations to the grant**
* **Notice: Double funding is not allowed for the project**

**Signatures**

|  |  |
| --- | --- |
| Place and date: ……………………………………………………………………Signature of contact person at partner institution |   |