

Minutes of May 2017 meeting

Present: Norman Sharp (NS), Chair, Andrée Sursock (AS), Barbara Brittingham (BB), Rita McAllister (RM), Frank Quinault (FQ), Tove Bull (TB), Sigurður Óli Sigurðsson (SÓS).

1. Agenda introduced.
2. Matters arising from minutes: SOS will contact Carl Bögild in Greenland and and Rector of Univeristy of Faroe Islands to discuss possible West-Nordic collaboration in QE.
3. SOS provides an update on government funding to HEIs, government policy making in terms of HE funding, and the new minister for education, science and culture.
4. Discussion about future of QB.
5. Changing membership. NS suggests that the QB needs to be gradualist in its planning. It should develop a plan for the next 2 years, and then let this new Board itself decide what skills are needed in the pool and with AS at the helm. AS agrees, and adds that a REAC chair needs to be appointed quickly. NS and FQ suggest NN as new member of QB and Chair of REAC. (RM joins meeting.) NS and AS will decide on the immediate change of the Board in the next few weeks, and send to MESC for feedback. All current members will attend the September meeting. Next two incoming members should be decided in the very near future. NS and AS will draw up a membership paper to be circulated within the QB.
6. Review of agenda for meeting with MESC later that same day.
7. Discussions about MESC meeting. NS is happy to note that MESC showed an interest in ENQA membership for the QB.
8. QEF handbook final print draft has been circulated among QB members, who will provide any feedback before end of week.
9. Student guide to QEF2. QB recommends strongly that Chapter 1 and 2 are to be reversed, as it needs to be stated at the outset why QA should be important to students, and that every student has an important role.
10. Icelandic translation. SÓS will check the situation with the budget and have it done after NS provides approval.
11. IWRs in QEF2. QB discussed all the requests from the institutions and considered what is possible in light of the requests that have been made and the outcomes of the first round of reviews. That has meant that there were some requests that could not be filled. As a result, the following schedule will be announced at this year's annual meetings:
 - RU: Fall 2018
 - HUC: Fall 2019
 - Uol: Spring 2020
 - BU: Fall 2020
 - UNAK: Spring 2021
 - IAA: Spring 2022
 - AUI: Fall 2022

12. Discussion about messages to HEIs during annual meetings: AS will be the chair starting November 2017 meeting. Next member to come in will have expertise in research and research evaluation.
13. Discussion about Year-on Reports.
14. Agenda items for September QB meeting: conferences, appointment and training of chairs, and a gap analysis for ENQA – discussion about a draft will be headed by AS.
15. Discussion about a possible visit from AS to UNAK and HUC around the November meeting.
16. Schedule for 2018 QB meetings.