

## **QB meeting minutes: March 13-14, 2017**

*March 13*

Present: Norman Sharp (NS), Rita McAllister (RM), Tove Bull (TB), Frank Quinault (FQ). Secretary: Sigurdur Oli Sigurdsson (SÓS).

1. NS conveys apologies from Andrée and Barbara who could not attend the meeting. Both have very pressing commitments.
2. Minutes of QB September meeting accepted.
3. NS and SÓS provide an update on discussions with Greenland on possible collaboration. SÓS and NS visited Greenland in December and spent most of the time in meetings with Carl Egede Bøgild of the Greenland Ministry of Education and with representatives from University of Greenland. SÓS and NS spoke at a conference on quality hosted by the Ministry.
4. NS and SÓS provided an update on a meeting with Magnús Diðrik Baldursson and Áslaug Helgadóttir at University of Iceland about an external review of the Evaluation System of Faculty Work at the Public Universities in Iceland. The Team will consist of:
  - Professor Tove Bull, University of Tromsø, Norway
  - Professor Richard J. Gelles, School of Social Policy & Practice, University of Pennsylvania, USA
  - Docent Professor Ulf Sandström, Department of Industrial Economics and Management, School of Engineering and Management, KTH Royal Institute of Technology, Sweden
  - Professor Agneta Yngve, Department of Food, Nutrition and Dietetics, Uppsala University, Sweden (chair)

The Team will be supported by SÓS

5. NS provided an update on a January meeting with Rectors' Conference. In general, they were very positive about the experience of QEF1 and the upcoming QEF2, but worried about the long cycle. An 8-year cycle requires almost an 8-year plan from the universities in terms of strategy, enhancement foci and SLRs and IWR. It is agreed that the possibility of a shorter cycle will be discussed at a later point with a MESC representative.

6. NS provided an update on a meeting with Hallgrímur Jónasson regarding the resources available to the QB from Rannís. SÓS will be assigned 70% of his time to QB. Hallgrímur Jónasson offered the possibility of looking for additional Rannís employees to contribute to the QB workload.

7. Discussion of QEF2 Handbook draft.

8. Una Strand Viðarsdóttir from the Ministry of Education, Science and Culture (USV) and Magnús Diðrik Baldursson (MDB) join the meeting. Length of cycle is discussed, and USV is not opposed in principle to a 7-year cycle: 6 for IWRs and 1 for reflection. QB agrees that first IWR could be in 2018.

9. Discussions on the QB Website and whether there could be more coverage of the QC there.

*March 14*

1. Preparations for annual meetings in May. There will be a clear specification that this is a transition annual meeting: QEF1-QEF2. SÓS will send emails to the institutions in preparation.

2. Graphic design of printed handbook. A4 size. Logo has to be there for the QB and Rannís as well. A collage of students could be on front page, or pictures from LÍS conferences. The 2<sup>nd</sup> edition Handbook should have something in common with the look of the first HB, including the cover. "2<sup>nd</sup>" edition has to appear on front page. Student guide and other derived materials should have a similar look. As a result, the design of the HB should be simple so it can be transferred to other shorter documents/simpler publications.

3. Discussions of QEF2 student guide. Agreement that this will not be a guide on how students are more effective in promoting quality in their institutions. It will rather be an introductory text to QEF2, with special emphases on student roles.

4. Icelandic handbook. Some translators are suggested, and SÓS will follow up on these names.

5. Discussion of meeting with MESC in May.