

## **QB meeting minutes: November 14-15, 2016**

*November 14.*

Present: Norman Sharp (NS), Andrée Sursock (AS), Barbara Brittingham (BB), Frank Quinaut (FQ), Tove Bull (TB), Sigurður Óli Sigurðsson (SÓS).

1. Agenda introduced.
2. Minutes from September 12-13 QB meetings accepted.
3. NS provides an update on meeting with MESC representative.
4. Discussions about edits on the QEF2 draft Handbook circulated before the meeting. Board decides that March meeting of the QB is to coincide with a launch conference of the new QEF2 handbook.

There will be an Icelandic translation of the book, along with a Student Guide of the Handbook. It would still have to be made clear that the English language version is the definitive one.

5. Discussion about visit to Greenland on possible collaboration in quality enhancement. TB notes that opportunities may exist for West-Nordic collaboration by including Faroe Islands.

*November 15*

Present: Norman Sharp (NS), Andrée Sursock (AS), Barbara Brittingham (BB), Frank Quinaut (FQ), Tove Bull (TB), Sigurður Óli Sigurðsson (SÓS).

1. Norman reports on the Meeting of Rannís Director and NS.
2. Discussions about QEF2 handbook.
3. Discussions about March QB meeting. A conference should be held for the launch of the new QEF2 Handbook on Monday 13. or Tuesday 14.