**ICELANDIC RESEARCH FUND**

**FINAL REPORT**

A signed copy of the final report shall be submitted to Rannís by email to: (rannsoknasjodur@rannis.is) - Subject: Icelandic Research Fund-final report - no later than the 10th of February 2018 (for grants 2014-2016)

Principal investigator (PI):

PI ID number:

PI email:

Project title:

Grant number:

Type of grant:

Expert panel:

Program officer:

**Signatures**

This is to certify that all information in the final report is correct and that the report includes all relevant information

|  |
| --- |
| Date and place |
| Principal investigator |
| Person responsible for research facilities |

**To be filled out by Rannís**

|  |  |
| --- | --- |
| Final report received (date) |  |
| Grant previously paid the final grant year  |  |
| Grant paid upon approval of the report (last payment) |  |
| Final report approved (date and signature) |

**1. Total cost and financing of the project**

According to the contract, the program manager shall keep a detailed budget where all costs are specified. The principal investigator is responsible for the accounting. **A detailed budget overview and transaction balance on total cost and finances shall be attached to the final report.**

The IRF board can, if deemed necessary, seek assistance of a registered accountant to investigate if the grant has been used in accordance with the initial goals and premises of the project and the participants’ contributions are in line with the contract.

**Table 1.** Cost and financing of the final year of the project (in thousand ISK)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **IRF funding for the final** **year\*** | **Actual use of IRF funding**  | **Actual other financing** | **Actual total expenses** |
| Salaries and salary related expenses |  |  |  |  |
| Operating expenses |  |  |  |  |
| Contracted services  |  |  |  |  |
| Travel expenses |  |  |  |  |
| Overhead |  |  |  |  |
| **Total** |  |  |  |  |

*\*according to the application*

**Table 2.** Total cost and financing of the project (in thousand ISK), in accordance with the attached detailed budget overview and transaction balance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Total funding from IRF\***  | **Actual use of total IRF funding** | **Actual other financing** | **Actual total expenses** |
| Salaries and salary related expenses |  |  |  |  |
| Operating expenses |  |  |  |  |
| Contracted services  |  |  |  |  |
| Travel expenses |  |  |  |  |
| Overhead |  |  |  |  |
| **Total** |  |  |  |  |

*\*according to the application*

**Table 3.** Man-months of students and post-doctoral researchers in the project

|  |  |  |
| --- | --- | --- |
|  | **IRF-mm\*** | **Other financing-mm\*** |
| Master students |  |  |
| Doctoral students |  |  |
| Post-doctoral researchers |  |  |

*\*man-months*

**2. PI’s final report (2 – 4 pages)**

Contents:

* Participants and their role in the project.
* Summary of the project. Describe the main aims and results, outputs and other impact of the project. Please refer to the milestones provided in the application. If there were changes from the original work plan, management and/or participation please explain need or rationale for those changes.
* Publications. Please report to what degree publications stemming from this project have adhered to IRF’s open access policy.

<add your text here>

**3. A short press release in English and Icelandic about the project, to be published on the Rannís website and Rannís may use it in its communications**

Contents:

* A short easily understandable description of the project, results and impact.
* Information on how the results will be applied.
* A list of the project’s outputs.
* Photos or figures relevant to the project (optional)